

**DATE:** January 31, 2017

**TO:** Clean Water Services Advisory Commission (CWAC) Members  
and Interested Parties

**FROM:** Mark Jockers, Government & Public Affairs Manager

**SUBJECT: REMINDER OF AND INFORMATION FOR FEBRUARY 8, 2017**

This is a reminder of the CWAC meeting scheduled for **Wednesday, February 8, 2017** at Clean Water Services' main office, 2550 SW Hillsboro Highway. The CWAC meeting packet will be mailed to Commission members by February 1 and posted to Clean Water Services' website by at [CWAC section of our website](#).

Dinner will be served for CWAC members at 5:30 p.m. **Please call or send an email to Mark Jockers ([JockersM@cleanwaterservices.org](mailto:JockersM@cleanwaterservices.org)); 503 681-4450) if you are unable to attend** so food is not ordered for you.

Enclosures in this packet include:

- February 8, 2017 Agenda
- Design & Construction Standards Memo and annotated PowerPoint presentation
- November 9, 2016 meeting notes

**Clean Water Services Advisory Commission**  
**February 8, 2017**

**AGENDA**

**6:30 p.m. Welcome & Introductions**

**6:35 p.m. Review/Approval of Meeting Notes of November 9, 2016**

**6:40 p.m. Election of Chair and Vice Chair**

The CWAC bylaws require an annual selection of a chair and vice chair. Tony Weller currently serves as Chair; Mike McKillip serves as Vice Chair.

*Requested action:* Nominate and elect Chair and Vice Chair

**6:50 p.m. Confirmation of Budget Committee members**

Clean Water Services' Budget Committee is made up of the five Board of Directors and five citizens from CWAC who reside within Washington County. The current CWAC members who have been appointed by the Board are Tony Weller, Erin Poor, and Lori Hennings. Mike McKillip and Molly Brown's terms expired in 2016 and are eligible for reappointment. The Budget Committee is scheduled to meet on May 5, 2017.

*Requested action:* Confirm existing Budget Committee members. Nominate and recommend two additional members to the Board for Appointment.

**7:00 p.m. [Design & Construction Standards Update](#)**

Staff has been working with stakeholders over the last seven months on Phase I of the Design & Construction Standards update. Due to weather, the January CWAC presentation was cancelled. The attached D&C Update memo and annotated PowerPoint presentation provides the foundation for the February discussion.

- Damon Reische, Development Services Division Manager

*Requested action:* Review and provide input draft language and stakeholder engagement

**7:45 p.m. Leaf Program**

Clean Water Services has operated a fall leaf program to help address localized flooding problems in urban unincorporated Washington County for more than 20 years. Staff presented an overview of the program's history and operations to CWAC in April 2016. Staff is considering a re-examination of the program's purpose and scope and is seeking CWAC's input.

- Ryan Sandhu, Field Operations Division Manager

*Requested action:* Review and provide input

**8:25 p.m. Announcements**

**8:30 p.m. Adjourn**

**Next Meeting: March 8, 2017**