

Community Group Best Management Practices Funding Project

Clean Water Services Public Affairs and Planning Programs are eager to support community group best management practices to protect and improve water quality in the Tualatin River Watershed. The program was established to support water quality education, involvement and restoration activities undertaken by community groups working toward clean water goals.

Evaluation Criteria and Process

The process and criteria for evaluating requests have been drafted in order to 1) provide tracking and accountability for funds allocated to community groups, 2) equitably support community water quality projects, and 3) leverage Clean Water Services' water quality goals. The evaluation criteria are:

- Project must be within Clean Water Services' service area and/or directly benefit the people or resources within the service area;
- Project is intended to improve water quality;
- Project is a partnership and moves beyond "us versus them" attitudes, emphasizes that water quality is a community resource, and leverages the efforts of volunteers and/or other funding resources and;
- If applicable, appropriate project maintenance and follow up will be provided.

Groups requesting funding must complete the attached Funding Request Form. The request will be evaluated by Planning and Public Affairs to determine if the project meets the funding criteria.

When the level of funding is determined by Clean Water Services, a check will be made out to the community group. A representative of the group will be asked to sign an accountability form upon receiving the check. The form will state that the group agrees to use the money only as proposed unless otherwise approved; provide project maintenance and follow up as necessary; and provide Clean Water Services with an accounting of how the money was spent.

Amount Available

The average funding level will be \$500, but will allow a maximum of \$5,000 per project. Funding is limited and requests that meet the criteria will be funded on a first-come, first-serve basis.

If you have questions regarding this funding, please call Public Affairs Manager Mark Jockers. When you have completed the funding request, please mail or fax it to:

**Clean Water Services
Attn: Cooperative Funding Program
2550 SW Hillsboro Highway
Hillsboro, OR 97123
(503) 681-3603 FAX**

Clean Water Services Cooperative Funding Request

Project Name: _____

Organization: _____

Key Contact Person: _____

Address: _____

Phone: (Day) _____ (Evening) _____

Type of Project: (Check all that apply)

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Printing/Mailing | <input type="checkbox"/> Conference/Workshop | <input type="checkbox"/> Education |
| <input type="checkbox"/> Vegetation planting | <input type="checkbox"/> Other Stream/Habitat Enhancement | |
| <input type="checkbox"/> Clean Up | <input type="checkbox"/> Interpretive Signage | <input type="checkbox"/> Monitoring |

Other (please specify) _____

Amount Requested: \$ _____ (Average funding: \$500; Maximum available: \$5,000)

***Project must be within the Clean Water Services service area
and/or directly benefit the people or resources within the service area.***

Location of project site or area: _____

Name of stream: _____

Project Description/Purpose

(What do you want to do and who will do it?)

Project is intended to improve water quality.

What specific water quality benefits will this project have? What benefits will this project have for habitat and other natural resources?

Project is a partnership and moves beyond "us versus them" attitudes, emphasizes that water quality is a community resource, and leverages the efforts of volunteers and/or other funding resources .

How many participants will be involved in this project? _____

How will you involve the community in your project?

What other groups or organizations have made commitments to work on this project?

If applicable, appropriate project maintenance and follow up will be provided.

If your project requires maintenance, describe how much work is involved, who will perform it and when it will be performed.

Work Plan:

What is your plan of action and timeline for completing your project?

Task

Start

Finish

Assistance:

If you need technical assistance (restoration ecologist, landscape architect, plant sources) to complete this project, how will you secure it?

Permits:

You may need permits for your project. How will you secure them (Army Corps, Division of State Lands, County/City)?

Budget:

Fund requests to Clean Water Services average about \$500 and cannot exceed \$5,000. Funds can be used for materials, supplies, printing, mailing, equipment and contracted professional services. (Funds cannot be used for food, wages, salaries or other overhead or administrative costs.)

Expense Item

Cost

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Other Contributions and Funding:

List contributions for other sources or groups (financial, materials, services).

Signature

Date

Please return this form to:

**Clean Water Services
Attn: Cooperative Funding Program
2550 SW Hillsboro Highway
Hillsboro, OR 97123
(503) 681-3603 (FAX)**